



South African Council for Educators

*Towards Excellence in Education*

## Memo

TO : All Educators  
FROM: Chief Executive Officer  
DATE : 22 November 2019  
SUBJECT : Staff Meeting at Centurion Office

Dear Educators

Kindly note that the SACE staff at the Centurion Office will be having a meeting which is scheduled as follows:

Date : 11 December 2019

Time : 08h00 – 10h00

NB: Services at the office will only commence at 10h00. Our sincere apologies for any inconvenience this may cause.

Collegially Yours

Kind Regards

Ms. Ella Mokgalane  
Chief Executive Officer